



# 105th Annual Meeting

Friday, May 2–Monday, May 5, 2025  
Seattle Convention Center I Summit  
Seattle, WA, USA



## Terms and Conditions

### REGISTRATION INFORMATION AND BADGE PICK UP

Registration will be located on the **Street Level of the Seattle Convention Center, Summit Building.**

Badges must be worn at all times and will be required for admission to sessions, the exhibit hall, and social events.

- To avoid lines in the registration area, we strongly suggest that attendees check in at registration on **Thursday, May 1.**

Check the official [Annual Meeting](#) page for announcements on Registration Rates, Hotel Information, and begin your Registration for the Annual Meeting.

### REGISTRATION CANCELLATION POLICY

All requests for cancellations must be made in writing and sent to [AATS@Maritz.com](mailto:AATS@Maritz.com) by **April 9, 2025**. Requests for refunds are not guaranteed if submitted after April 9, 2025.

Please note: A processing fee of \$150 will be charged for all cancellations for the in-person conference.

#### Cancellation Refund Deadlines:

**March 13, 2025**- Full Registration Refund

March 14 - April 9, 2025- Partial Registration Refund (50%)

### VISAS AND LETTERS OF INVITATION

Visas: It is the registrant's own responsibility to secure any visa required to enter U.S. for AATS 105<sup>th</sup> Annual Meeting. We recommend you plan ahead, at least 3-4 months in advance. For further information about requirements for travel to the United States, please visit <https://travel.state.gov/content/visas/en.html>.

If you require an invitation letter from AATS for your visa application to attend the conference, you can request this during the registration process. Please note that these letters are only available to registered attendees.

### GUEST REGISTRATION

Conference registrants may register up to two (2) guests at a fee of \$50 per guest. The guest category is intended for spouses, family, and friends who have no professional connection to AATS, the fundraising profession, or the non-profit sector. Guest registrants may attend general sessions, visit the exhibit hall, and attend networking events.

### REGISTRATION CONFIRMATION & BADGES

You will receive an emailed confirmation within two (2) business days after you register. Registrations may not be confirmed until the correct payment is received. You will receive an email containing a QR code with a badge number and instructions for picking up your conference badge and other materials once you arrive at the conference.

### BADGE TRANSFER / SHARING

Please remember to keep your conference badge with you at all times, as it serves as your ticket to the event. By registering for a paid or complimentary AATS badge you agree not to sell, trade, transfer, or share your badge. In the event that AATS determines that you have violated any of these badge policies, AATS has the right to cancel your entire badge order and keep any money paid by you.



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## MEDIA REGISTRATION

*Who can receive complimentary media registration to 105th Annual Meeting?*

Complimentary media registration is available on an as-approved basis to credentialed journalists (i.e. professional reporters, editors, writers, news photographers) who work for a publication, news service, broadcast outlet or news site that is regularly issued and published primarily for the dissemination of news, and operates independently from any commercial, political or government interest. Only media whose primary responsibility is the coverage of the healthcare, scientific, higher education or nonprofit sectors will be considered for credentials. AATS reserves the right to deny press badges to non-credentialed press. Sales, advertising and marketing staff, analysts, brand content producers, researchers, authors, consultants, bloggers, and others outside of the above are not eligible for press registration. The number of press credentials for each media outlet may be limited as determined by AATS. Press credentials are not transferable.

*How do I request media registration?*

If you meet the required criteria stated above, please email the AATS Marketing and Communications team at [LGibson@aats.org](mailto:LGibson@aats.org) with the following information: news organization, first name, last name, address (including city, state, and zip code), country, phone number, email address, relevant professional social media handles, recent bylined article, and dates that you plan to attend the conference. Press credentials should be requested as soon as possible, and no later than one week before the event. On-site requests will not be granted.”

## DIETARY RESTRICTIONS

AATS will provide special kosher and halal meals for ticketed events, to registrants who notify AATS in advance at the time of registration. Otherwise, AATS will work with the Seattle Convention Center to offer food options to accommodate most other dietary restrictions.

## HOTEL RESERVATION CHANGES

Conference hotel reservation changes and cancellations may be made on the conference website or by contacting [AATS@Maritz.com](mailto:AATS@Maritz.com) by April 14, 2025. Any hotel changes to an existing reservation after April 14, 2025, must be made to the hotel directly. All hotel reservation cancellations must be made 72 hours prior to your scheduled arrival to avoid a penalty from the hotel.

Please note at the time of booking your hotel through our website, your registration and booking information, including your name, email address, and credit card information, will be shared with the hotel for purposes of processing and sending communications about your booking.

## AATS CODE OF ETHICS

The [AATS Code of Ethics](#) sets standards and provides guidance for AATS members in their professional activities, both within the organization and in their provision of health care generally. The AATS Code of Ethics sets forth the governing principles, values, and beliefs shared by all members of AATS, as well as the ethical behavior and standards of conduct expected in conformance with these principles and beliefs.

## SPECIAL ACCESSIBILITY NEEDS

Pursuant to the Americans with Disabilities Act, if you require special accommodations at the event location and /or hotel to fully participate in the meeting, please contact [meetings@aats.org](mailto:meetings@aats.org) with your request as early as possible to ensure availability. In addition, you can note any needs during your registration. You may also visit the Registration desk for onsite requests.



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## NOTICE OF FILMING CONSENT

By entering an event or program of the AATS, you are entering an area where photography, audio and video recording may occur. Your entry and presence on the event premises constitutes your consent to be photographed, filmed, and/or otherwise recorded and to the release, publication, exhibition, or reproduction of any and all recorded media of your appearance, voice, and name for any purpose whatsoever in perpetuity in connection with the AATS and its initiatives, including, by way of example only, use on websites, in social media, news and advertising. By entering the event premises, you waive and release any claims you may have related to the use of recorded media of you at the event, including, without limitation, any right to inspect or approve the photo, video or audio recording of you, any claims for invasion of privacy, violation of the right of publicity, defamation, and copyright infringement or for any fees for use of such record media. You understand that all photography, filming, and/or recording will be done in reliance on this consent. If you do not agree to the foregoing, please do not enter the event premises.

## EXHIBIT HALL AGE RESTRICTION POLICY

For safety and liability reasons, individuals under the age of 18 are not permitted in the exhibit hall. This policy applies during setup, dismantling, and exhibit hall hours. Proof of age may be required.

## QUESTIONS? CONTACT CUSTOMER SERVICE

For questions related to registration and hotels, please view our [meeting homepage](#) or contact Maritz Global Events at 864-658-5164 (U.S./Canada), 864-658-5164 (Outside U.S./Canada), or [AATS@Maritz.com](mailto:AATS@Maritz.com). Calls will be answered during the following hours: Monday through Friday, 8:00 AM – 6:00 PM Central Time.