



**SHERATON CHICAGO HOTEL & TOWERS  
BOOTH CLEANING ORDER FORM**

SHOW NAME: AATS Valvular Heart Disease DEADLINE DATE: \_\_\_\_\_  
EVENT DATE(S): September 7-9, 2007

**RETURN TO:** Sheraton Chicago Hotel & Towers, **301 E. North Water Street, Chicago, Illinois 60611**  
Attn: Convention Services Floor Operations \*Phone (312) **329-6960** \*Fax: (312) **329-6843**

**COMPANY NAME:** \_\_\_\_\_ **BOOTH NUMBER:** \_\_\_\_\_  
**AUTHORIZED PERSON:** \_\_\_\_\_ **PHONE NUMBER:** (\_\_\_\_) \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **FAX NUMBER:** (\_\_\_\_) \_\_\_\_\_

**CITY/STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

*To ensure your booth is show-ready, specify your requirements below. Please call us if you need special cleaning. Sheraton Chicago Hotel & Towers is the exclusive cleaning contractor for your show and will handle all cleaning services on the exhibit floor. The cost of vacuuming and shampooing will be invoiced based on the total area of your booth.*

**BOOTH CLEANING SERVICES** Please mark your selection Regular Discounted\*\*

**Vacuuming** *includes emptying your wastebasket(s) nightly*  
( ) Daily\*..... Daily cost per square foot \$0.42 \$0.35  
( ) Less Than Daily..... Cost per square foot \$0.51 \$0.39

**Shampooing**  
( ) Before Show Opens Only .....Cost per square foot \$0.48 \$0.38

**Mopping & Waxing** Available upon request

**Periodic Porter Service** Sheraton Chicago Hotel & Towers will remove refuse from containers  
Once an hour, during show hours only.  
( ) Daily\*.....per day \$81.00 \$68.00  
( ) Less Than Daily.....per day \$93.00 \$78.00

*Specify date(s) requested if frequency is less than daily* \_\_\_\_\_

**Porter Service** Used for booth wipe-down, ice removal, etc. Hourly rates are listed below.

( ) We will require porter service. Please contact us at our booth prior to show opening

**HOURLY RATES FOR PORTER SERVICE**

<b>STRAIGHT TIME</b>	8:00AM-4:30PM MONDAY THRU FRIDAY	\$15.50
	BEFORE 8:00AM, AFTER 4:30PM, ALL SAT, SUN AND HOLIDAYS	\$30.00

\*\*CALCULATION OF ORDER- **To receive discount prices**, please send FULL payment to be received by deadline date.  
BOOTH DIMENSIONS \_\_\_\_\_sq. ft

	Sq. Ft	x	Rate	x	No.of days*	=	Total
<b>VACUUMING</b>							
<b>SHAMPOOING</b>							
<b>PERIODIC PORTER SRV</b>							
<b>Total of lines</b>							
<b>Payment enclosed</b>							

**FORM OF PAYMENT**

( ) Visa ( ) MasterCard ( ) American Express ( ) Discover ( ) Company Check

Name on Credit Card \_\_\_\_\_ Account Number \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_